Residence Registration

Important Information for all Nationalities
In Germany, all residents and visitors staying for longer than three months must register with the authorities.

EU citizens and citizens of Iceland, Norway, Liechtenstein only have to register with their local registration office (Bürgerbüro in Freising - Marienplatz or Kreisverwaltungsreferat in Munich depending on where you have your room), citizens of Switzerland get a residence permit on the basis of an agreement between the EU and Switzerland.

Documents to bring:
- Valid Passport or identity card
- Written confirmation by your landlord or property owner - so-called "Wohnungsgeberbestätigung"
  If you have a room in a student dormitory, you will receive the landlord confirmation a few days after moving in from the Studentenwerk administration office.

If you want assistance, join us on the day specified in the semester’s Welcome-Events announcement (Meeting Point in front of Dean’s Office building Alte Akademie 8 at 9.30 a.m.)

All others must get a regular residence permit.

Apply for your residence permit with the following documents:
- Application form filled out in full
- Valid national passport
- One photograph of biometric compatibility
- Statement of the current purpose of stay
- Certificate of Enrollment
- Proof of adequate health insurance (e.g. policy document)
- Proof that you have enough money to study and live in Germany for at least one year (usually a bank statement – please enquire details at the German embassy in your home country when applying for your visa)
- Rental Agreement giving proof that it fulfills the legal requirements in terms of area (square meters per person)

https://www.international.tum.de/en/exchangestudents/

If you need a residence permit, please ask for an appointment with the Foreigners’ Office (Landratsamt) by writing an e-mail to:
auslaenderamt@kreis-fs.de

giving the following information:
- your Name (Last Name/Surname, First Name)
- your Date of Birth
- which Country you come from
- Copy of your current Visa (with Expiration date)
- Copy of your Passport
- your Status (student-enrollment certificate, if available)

You will then receive an e-mail from the Ausländeramt for your personal appointment.
Address: Landratsamt Freising
Landshuter Straße 31, Freising
(take Bus # 621)

Should you need support, please contact: international@wzw.tum.de

Please do not lose the confirmation of registration (keep it in a safe place!). You may be asked to hand it in to confirm the opening of your bank account and also on other occasions.